

COURT REPORTER MINUTE AGREEMENT FORM

(Private Party Transactions)

Please Type or Print Clearly

1. _____ Court, _____ County.

Part No. _____ Name of Judge/Justice _____

2. Name of Case _____

3. Court Docket/File/Index Number _____ 4. Date(s) of Minutes Requested _____

5. Type of Proceeding (check one or more):

Arraignment _____ Application _____ Hearing _____ Plea _____ Trial _____ Sentence _____

Other (specify): _____

6. Pursuant to Section 108 of the Rules of the Chief Administrative Judge, the rates per page for transcripts of proceedings reported in New York State courts shall be as follows:

Regular Delivery: \$3.30 - \$4.30 (original)
\$1.00 (each copy)

Expedited delivery: \$4.40 - \$5.40 (original)
\$1.10 (each copy)

Daily delivery: \$5.50 - \$6.50 (original)
\$1.25 (each copy)

7. Rate to be Charged Per Page: _____

Regular _____ Expedited _____ Daily _____ Other _____ No. of Copies Ordered _____

8. Estimated Number of Pages: _____

9. Estimated Delivery Date: _____

10. Agreed:

Court Reporter (signature)

Attorney/Party (signature)

Date of Agreement

Name of Reporter _____
Address _____

Name of Attorney/Party _____
Firm/Address _____

Telephone Number _____
Fax Number _____

Telephone Number _____
Fax Number _____

A copy of this agreement form will be maintained by the court reporter and must be provided by the court reporter at the request of the State.