

APPENDIX "A"

SLATE PROCEDURES

as adopted by the Board of Directors

on June 3, 1994

Last amended July 10, 2003

Civil Service Employees Association, Inc.
Local 1000, AFSCME, AFL-CIO
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SLATE DEFINITIONS

1. In **Local** elections, in order to constitute a slate, the slate must contain a candidate running for the following Local offices: President, one or more Vice Presidents, Secretary, and Treasurer. The slate also may include candidates for such other offices which may have been created pursuant to Article IV of the Local Constitution and described in the Local By-Laws. In Locals which have created the office of Secretary-Treasurer consistent with Article IV, Section 2 of the Local Constitution, the slate shall contain one candidate for that office.
2. In **Unit** elections, in order to constitute a slate, the slate must contain a candidate running for the following Unit offices: President, one or more Vice Presidents, Secretary and Treasurer. The slate also may include candidates for any other offices which may have been created pursuant to Article IV of the Unit Constitution and described in the Unit By-laws. In Units which have created the office of Secretary-Treasurer consistent with Article IV, Section 2 of the Unit Constitution, the slate shall contain one candidate for that office.

SLATE PETITIONING PROCEDURES

NOMINATION:

- (1) Each member of a slate must meet the constitutional eligibility requirements for the position he/she is seeking, in accordance with the applicable Constitution.
- (2) No person may be a candidate for officer and for delegate on the same slate. An officer candidate must circulate a separate Nominating Petition in order to appear on the ballot as a candidate for delegate. That person will appear on the slate as a candidate for the office sought and as an individual candidate for position as delegate.
- (3) Each person must complete and sign the Slate Candidates Eligibility and Consent form. The form indicates that all persons have consented to be part of a slate.
- (4) After the Slate Candidates Eligibility and Consent form has been completed and signed by all the slate candidates, the Slate Nominating Petition Request form must be completed and signed. The original of both forms must be submitted at the same time to the appropriate election committee in exchange for a supply of the Slate Nominating Petition or a Slate Application.
- (5) For Local and Unit elections, a slate that is otherwise eligible may qualify by submitting a Nominating Petition carrying not less than the required signatures and 10-digit CSEA ID numbers of members eligible to sign, or submit an Application, if applicable.

- (6) After verifying signatures on petitions or verifying the Application, the election committee must send a letter of notification to each candidate on the slate.
- (7) If a candidate withdraws from a slate based on involuntary circumstances, the position on the slate shall remain vacant. However, the slate will remain intact throughout the election and will appear as a slate on the ballot. For purposes of this section, "involuntary circumstances" means death, extended illness or disability, promotion or transfer out of the Unit, resignation from employment, extended leave of absence from employment, or any circumstance over which the candidate has no direct control.
- (8) If a candidate withdraws from a slate based on reasons not set forth in (7) above, that candidate may not appear on another slate. He/she may seek election to office as an individual candidate, if he/she meets all the qualifications and requirements to run for such office as an individual candidate. The remaining candidates will appear on the ballot as individual candidates, without reference to any slate unless, with sufficient time remaining in the petitioning period, such candidates successfully repetition as a complete slate.
- (9) The Slate Withdrawal form must be completed where there is a withdrawal from the slate.
- (10) If a candidate on a slate wishes to decline after qualifying, such declination must be done on or before the declination deadline and is subject to these rules.

SLATE VOTING PROCEDURES

DRAWING FOR POSITION:

- (1) All candidates are entitled to observe the drawing for positions. However, only one person from each slate will be allowed to draw for the slate's position on the ballot.
- (2) The order in which the candidates will draw for positions will be determined by alphabetical order of last name. Slates will be represented by the last name of the candidate for President. In the absence of a candidate for President due to an involuntary withdrawal, the last name of the candidate for highest-ranking Vice President will be used.
- (3) The position number drawn by the slate representative will determine the placement for each candidate on that slate.
- (4) After the drawing is completed, the election committee must send a letter of notification as to the order of the ballot positions to each candidate on the ballot.

BALLOT SETUP:

- (1) Voters must be able to vote for slate members individually as well as by slate.
- (2) A slate designation box must be placed by the name of the slate. In addition, a box must be placed by each candidate's name on the slate, as well as by the names of non-slate candidates on the ballot. The box is used to register the voter's selection of individual candidates or the slate in its entirety.

- (3) Voting Instructions set forth on the ballot must include the following: (a) Mark "x" in the box by the name of the candidate of your choice. (b) If you wish to vote for an entire slate of candidates, mark the slate designation box appearing by the name of the slate. Marking the slate designation box and the individual boxes of candidates on the same slate will not invalidate the ballot. Such a mark will count as a vote for each individual on the slate. (c) A vote may be cast for individuals on a slate without voting for the entire slate by marking the boxes by the individual names of the candidates being voted for and not marking the slate designation box. (d) Non-slate candidates are selected by marking the box by their individual name. (e) If both the slate designation box and boxes of non-slate individual candidates for the same position are marked, it will be recorded as an overvote for the affected position(s). No vote will be counted for those position(s). (f) Any other markings may render the ballot invalid.

BALLOT COUNT:

- (1) All candidates are entitled to have observers at the ballot count. However, the number of observers at any one time will be determined by the election committee, depending on the capacity of the area in which the count is taking place. In all circumstances, at least one representative of the slate will be included among the allowable observers.